

Dear Exhibitor,

Levy Show Service Inc. is pleased to be appointed by Show Management as the Official General Service Contractor for the **e-Health27 Conference and Tradeshow.**

At Levy Show Service Inc., we are dedicated to making your trade show experience seamless and successful. With decades of expertise in event production, exhibit design, and logistics, we provide a comprehensive range of services tailored to meet the unique needs of exhibitors.

From the initial planning phase to the final dismantling, our team is committed to delivering exceptional service, top-quality solutions, and unparalleled support. Whether you're exhibiting for the first time or returning to a well-established event, **Levy Show Service Inc**. is your trusted partner in creating impactful and memorable trade show experiences.

Let us handle the details, so you can focus on what matters most, connecting with your audience and growing your business.

We are offering a special discount rate on many of our services. To receive the Early Bird Discount rate, please submit your completed forms with full payment by **April 26, 2027.**

Should you have any questions, please feel free to contact our Customer Service Department at 604 277 1726 or operations@levyshow.com. Our team is readily available to assist you with your needs.

We look forward to speaking with you and wish you have a smooth and successful **e-Health27 Conference and Tradeshow.**

Levy Show Service Inc.

QUICK FACTS

SERVICE CONTRACTOR CONTACT:	LEVY SHOW SERVICE INC. 150 – 11188 Featherstone Way Richmond, BC V6W 1K9 Tel: 604 277 1726 Fax: 604 277 1736 Email: operations@levyshow.com	
LOCATION:	Vancouver Convention Centre – East via East Truck Route (at the foot of Howe Street) 999 Canada Place Vancouver, BC V6C 3C1	
EXHIBITOR MOVE-IN:	Saturday, May 15, 2027 Sunday, May 16, 2027	***Please contact Levy Show Service Inc. to confirm the move-in window associated with your assigned booth number **
EXHIBITION DATES:	Monday, May 17, 2027 Tuesday, May 18, 2027	9:30 am – 4:00 pm 9:30 am – 4:00 pm
EXHIBITOR MOVE-OUT:	Tuesday, May 18, 2027	4:00 pm – 10:00 pm

BOOTH EQUIPMENT:

Each 10' x 10' booth space includes the following:

- 8' high drapery backwall – black
- 3' high drapery sidewall – black
- One (1) 6' x 2' table skirted – black
- Two (2) chairs
- One (1) wastebasket
- One (1) 7" x 44" booth ID sign

For rebranding, please reach out to sponsorsandexhibitor@e-healthconference.com. Rebranding 2 weeks prior to the conference is not accepted

- One (1) booth number sign

Each academic kiosk includes the following:

- Desk 2m wide x 0.5m deep x 1m high - white PVC filler panels
- Sliding door access behind
- 1954mm wide x 250mm high graphic fascia above set to 2.5m height *fascia graphic single side print*
- Two (2) high back fabric stools

Each startup and non-profit kiosk includes the following:

- Desk 1.4m wide x 0.5m deep x 1m high - white PVC filler panels
- Sliding door access behind
- 1360mm wide x 250mm high graphic fascia above set to 2.5m height *fascia graphic single side print
- Two (2) high back fabric stools
- One (1) wastebasket

If you require additional furnishings or services please complete and return the appropriate enclosed order form(s) and submit with completed credit card authorization form and full payment.

LEVY

Health27
MAY 16 -18 • VANCOUVER

QUICK FACTS

EXHIBIT FLOOR:

The exhibit floor will not be carpeted.

ELECTRICAL,

PLUMBING, INTERNET & SERVICES:

Electrical, housekeeping, plumbing, internet and rigging services are provided by the Vancouver Convention Centre and may be ordered here: Online Ordering - Vancouver Convention Centre or you may email nkiew@vancouverconventioncentre.com

EARLY BIRD DISCOUNT DEADLINE:

In order to receive the discount rates listed on the enclosed order forms, your ***PAID*** order must be received by **April 26, 2027**.

COI & EAC:

Companies hiring a third party to set up will need to provide a separate COI for each EAC. For more information or questions, please contact: sponsorsandexhibitors@e-Healthconference.com

LEVY ONLINE ORDERING:

To access our online ordering system please visit https://www.expotoolkit.com/expotools/webforms/login.aspx?c=151&s=10402

- you will be prompted to either register as a new exhibitor OR sign in as a returning exhibitor. Please use your work email to register.
- if you do not know your booth number please enter "0" (zero)
- online ordering available until **May 10, 2027**
  see online ordering instructions form for more details

MATERIAL HANDLING:

To expedite the move-in process we highly recommend sending all materials to the Levy Advance Warehouse.

In the event that a forklift is not available on show site for this particular exhibition, additional fees will apply if a forklift is required for your materials

SHIPPING:

Please refer to the Material Handling order form in this manual for further information and associated costs.

All **ADVANCE WAREHOUSE** shipments should arrive between **April 13, 2027 – May 11, 2027**, 9:00 AM to 3:00 PM Monday through Friday, Holidays excluded. Shipments arriving before or after these dates will incur an early/late surcharge.

Shipments sent to the advance warehouse should be consigned as follows: (Labels are provided in the Material Handling Section of the exhibitor kit)

e-Health27 Conference and Tradeshow
Exhibiting Company Name & Booth # ___
Aerostream c/o Levy Show Service Inc.
18391 McCartney Way
Richmond, BC. V6W 0A1

LEVY

Health27
MAY 16 -18 • VANCOUVER

QUICK FACTS

All **DIRECT** shipments should not arrive prior to **1:00 pm on May 15, 2027.** Shipments arriving prior to this time will be refused.

Direct shipments should be consigned as follows:
(Labels are provided in the Material Handling section of the exhibitor kit)

e-Health27 Conference and Tradeshow
Exhibiting Company Name & Booth # ___
Vancouver Convention Centre – East
c/o Levy Show Service, Inc.
via East Truck Route (at the foot of Howe Street)
999 Canada Place
Vancouver, BC V6C 3C1

LOADING DOCK RESTRICTIONS: The Vancouver Convention Centre loading docks can NOT accommodate any transport vehicles larger than a 5 ton truck. A pup or 53' trailer will not have access to the loading docks.

FREIGHT ELEVATOR: Elevator dimensions for the large freight elevator (1) are 6'6" wide x 16'11" deep x 9'10" high with a weight limit of 20,000 lbs. The small freight elevator (1) is 4'2" wide x 8'4" deep x 7'11" high with a weight limit of 10,000 lbs Please note these specifications prior to sending shipments. Please call our Exhibitor Services department with any concerns.

RESCUED FREIGHT: All freight left on the show floor after 10:00 pm on May 18, 2027 will be rescued by the official carrier.

We wish you a successful show! If we can be of assistance, please contact the Levy Show Service Exhibitor Services Department at 604 277 1726 or email operations@levyshow.com.

Please review the e-Health27 Conference and Tradeshow T&C here

e-Health27 Conference and Tradeshow

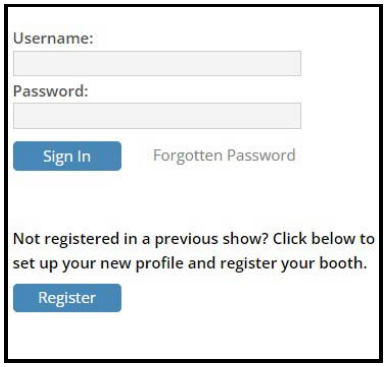
ONLINE ORDERING INSTRUCTIONS

We are pleased to offer online ordering for **e-Health27 Conference and Tradeshow**. This system is designed to assist in fulfilling your exposition needs simply, conveniently and securely.

Our online ordering links are unique to every show. To access online ordering for your show, please click on the link provided in the Quick Facts document of this Exhibitor Kit. If you have any difficulties, please do not hesitate to contact our Operations Department at operations@levyshow.com.

1. Follow the show specific online ordering link located in the Quick Facts document.

2. Once you have accessed the online ordering portal, you will be prompted to either log in using your Username and Password or “Register”. Your email address must be used as your Username. Please use your work email domain to register.



3. If you have not registered for an account before, please click on “Register”. You will then be prompted to fill in your company information. If you do not yet have a booth number, please enter your booth number as “0”.



4. Once you have logged in, you will be directed to the Welcome Page of our online ordering portal. You can access the Exhibitor Kit and Show Facts documents on the left hand menu. To begin ordering services online, please click on the “Order Booth Services” tab.

5. After making your service or rental selections, click the “Add to Cart” button. Once you have finished adding all items or services to your cart, click on the “My Cart/Orders” tab on the menu at the top of the page to view your order.

6. To complete your purchase click on the “Proceed to Checkout” button.

7. Complete your billing details and enter your credit card information to confirm and complete the order.
   NOTE: Alternatively, to expedite the check out process, you may enter your card details before online shopping by clicking the “My Profile/CC” tab on the menu at the top of the page, then click “Credit Cards” and fill out the required information.

ONLINE ORDERING

LEVY SHOW SERVICE INC.

E-mail: operations@levyshow.com
150 - 11188 Featherstone Way
Richmond, BC V6W 1K9
Telephone: 604 277 1726
Fax: 604 277 1736

e-Health27 Conference and Tradeshow
May 16 - 18, 2027
Vancouver Convention Centre - East
Vancouver, BC

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

COMPANY | BOOTH NUMBER

ADDRESS | street | city | state/province | zip/postal code | country

PHONE | FAX | P/O Number | E-MAIL

AUTHORIZED CONTACT SIGNATURE | AUTHORIZED CONTACT - *PLEASE PRINT* | DATE

X

All orders are regulated by LSS Payment Terms & Conditions as well as Material Handling / Exhibit Transportation Terms & Conditions.

PAYMENT INFORMATION

☐ VISA ☐ MASTERCARD ☐ CHEQUE EXPIRY DATE ☐☐ ☐☐ CCVC ☐☐☐☐

ACCOUNT NUMBER ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ ☐ CORPORATE ☐ PERSONAL

CARDHOLDER'S BILLING ADDRESS | city | state/province | zip/postal code | country

CARDHOLDER'S SIGNATURE | CARDHOLDER'S NAME - *PLEASE PRINT*

X

Please complete the REQUIRED order forms and submit with Payment & Credit Card Authorization Form and full payment. You may choose to pay by credit card and/or bank cheque, however, *we require your credit card authorization to be on file with LSS.* For your convenience, this form will be used as your authorization to charge any additional amounts incurred by you or your show representative, including material handling and labour charges.

LEVY LOGISTICS - I hereby acknowledge and understand the terms & conditions and limits of liabilities provided for exhibit transportation and/or customs brokerage.

_____ *name / date*

_____ *signature*

CALCULATION OF ORDER FORMS

TOTAL FROM EACH ORDER FORM

Material Handling Order Form	$	
Shipping and Customs Order Form	$	
Carpet, Padding & Drape Rental Order Form	$	
Table and Seating Rental Order Form	$	
Accessories Rental Order Form	$	
Prestige Furniture Rental Order Form	$	
Hardwall System Rental Order Form	$	
Graphics & Sign Order Form	$	
Plant & Flower Rental Order Form	$	
Labour Order Form	$	
Other LSS Services	$	
FULL PAYMENT IN CANADIAN FUNDS	$	

To simplify payment, *send one cheque payable to Levy Show Service Inc. for the entire amount or note the amount to be charged to your credit card.*

Charge my credit card in the amount of $ ☐☐☐☐☐☐

Cheque no. ☐☐☐☐☐ Dated ☐☐☐☐☐ in the amount of $ ☐☐☐☐☐☐

LEVY MATERIAL HANDLING FAQs

The following is a list of frequently asked questions pertaining to material handling and freight services. We strongly recommend that you read this document in its entirety to better familiarize yourself with the processes relating to material handling and freight services.

As the official service contractor, LEVY is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE ADVANCE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the number listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts and Shipping Instructions pages. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Shipping Instructions page for warehouse receiving hours.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped materials must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor setup.
- Please call the number located on the Quick Facts if you want to ship oversized material that requires special equipment to the warehouse.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive “collect,” mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site can be found on the Quick Facts and Shipping Instructions pages.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be multiplied by the applicable per pound rate with no round-ups. All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.

  Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on the Quick Facts and Shipping Instructions pages.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.
- *Please note that LEVY will assume no liability for interrupted travel plans due to the length of time required for the empty container return. It is the responsibililty of the exhibitor to schedule travel plans accordingly.*

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts and Shipping Instructions pages for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted to LEVY’s carrier choice or delivered back to the warehouse at exhibitor’s expense.
- For your convenience, show-recommended carriers will be on site to handle outbound transportation.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show-site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by LEVY are subject to the enclosed Terms and Conditions.

OTHER AVAILABLE SERVICES (may not be available in all locations)

- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed Levy Logistics form)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery

LEVY SHOW SERVICE INC.

E-mail: operations@levyshow.com
150 - 11188 Featherstone Way
Richmond, BC V6W 1K9
Telephone: 604 277 1726
Fax: 604 277 1736

e-Health27 Conference and Tradeshow
May 16 - 18, 2027
Vancouver Convention Centre - East
Vancouver, BC

SOLO RATE MATERIAL HANDLING ORDER FORM & INVOICE

SOLO RATE MATERIAL HANDLING SERVICES

To avoid potential on-site unloading delays, we recommend shipping all materials to our Advance Warehouse.

Direct shipments to show site is also available; however, materials must arrive during your designated exhibitor move-in dates and times, or surcharges will apply. See the next page for shipping instructions.

ACCEPTABLE GOODS DISCLAIMER: Refrigerated and frozen storage is not available. Amazon shipments may be refused. C.O.D. and freight collect shipments will not be accepted.

SOLO RATE MATERIAL HANDLING DESCRIPTIONS

Normal Warehouse Hours for Receiving Freight: 9:00 AM to 3:00 PM Monday through Friday, Holidays excluded.

Advance Receiving: Shipment(s) received at the Advance Warehouse.

Show Site Receiving: Shipment(s) shipped to and received at the **Vancouver Convention Centre - East.**

Early/Late to Warehouse & Off Target: Shipment(s) received at the Advance Warehouse *prior to* **April 13, 2027** or *after* **May 11, 2027**. Also, any shipments received at show site prior to **1:00 pm** on **May 15, 2027**.

Early/Late to Warehouse Small Package: Single piece shipment under 40 lbs delivered to the Advance Warehouse *prior* to **April 13, 2027** or *after* **May 11, 2027.**

Dedicated Delivery from Advance Warehouse: Any freight received at the Advance Warehouse after **May 14, 2027** will incur a $495.00 same-day delivery fee if a dedicated truck is required to deliver freight to show site.

Reweigh Fee: Certified weight tickets must accompany all shipments. An additional reweigh charge of $30.00 per piece will be applied to all shipments sent without a certified weight ticket.

Insufficient Label Fee: Freight received with missing or incomplete shipping label information will be subject to a $40.00 fee per piece. Missing information may include, but is not limited to, the show name, booth number, company name, or contact name.

Rates	**Price Per lb. (Minimum 200 lbs)**
SAVE: On material handling fees by using Levy Logistics for your shipping. Please contact logistics@levyshow.com for a quote.	
Advance Warehouse & Show Site Receiving Rate	$1.90
Early/Late to Warehouse & Off Target Rate	$2.70
Small Package Rate (single piece shipment under 40 lbs)	$89.00 (per piece)
Early/Late to Warehouse Small Package Rate	$105.00 (per piece)
Dedicated Same-Day Delivery from Advance Warehouse (in addition to material handling rates)	$495.00 (flat fee)
Post Show Return to Warehouse Rate	$1.35

FORKLIFT DISCLAIMER: If a forklift has not been pre-arranged and is not readily available, additional charges will apply for any on-site requested forklift services. The forklifts provided have a maximum lifting capacity of 5,000 lbs. If your shipment requires a larger forklift, please contact our operations department in advance at 604 277 1726 or operations@levyshow.com to arrange the appropriate equipment.

TERMS & CONDITIONS: Acceptance of these Terms & Conditions is deemed to occur upon signing the Material Handling Service Agreement or upon delivery of exhibitor materials to a Levy Show Service Inc. ADVANCE warehouse or a SHOW-SITE where Levy Show Service Inc. is the official General Service Contractor.

DISCLAIMER: Any shipments or furnishings requiring delivery beyond the exhibit hall will be subject to additional labour charges.

Description of shipment	**Advance or Show Site** (please indicate)	**Weight in LBS**	**Price Per lb.**	**Estimated Total Charges**
1 crate, 2 boxes	*Advance receiving*	*298*	*$1.90*	*$596.00*

EXAMPLE

RATE ADJUSTMENT (OFFICE USE ONLY)		
SUBTOTAL		
G.S.T. 5%		
TOTAL GST#R103315057		

EXHIBITOR INFORMATION

COMPANY

CONTACT **BOOTH#**

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

LEVY SHOW SERVICE INC.
E-mail: operations@levyshow.com
150 - 11188 Featherstone Way
Richmond, BC V6W 1K9
Telephone: 604 277 1726
Fax: 604 277 1736

ADVANCE RECEIVING INFORMATION & INSTRUCTIONS

SHIPMENTS CAN BE SENT DIRECTLY TO THE SHOW SITE ON MOVE-IN DAY, OR TO THE ADVANCE WAREHOUSE UP TO THIRTY DAYS PRIOR TO MOVE-IN.

All freight shipped to the advance receiving warehouse must be properly crated, boxed, or stretch wrapped on pallets.

ACCEPTABLE GOODS DISCLAIMER: Refrigerated and frozen storage is not available. Amazon shipments may be refused. C.O.D. and freight collect shipments will not be accepted.

ADVANCE RECEIVING

For advance receiving, mail or fax the Material Handling Order Form & Invoice with pre-payment to LEVY SHOW SERVICE INC. Shipments sent collect **WILL NOT** be accepted.

The material handling services provided by LEVY SHOW SERVICE INC. end with the close of the show. It is the responsibility of the exhibitor to make appropriate arrangements with a carrier to pick up any shipments at the venue following the close of the show. Please make special note of the allotted move-out times and days, and confirm with your carrier that they are able to meet these allotted times.

Should you require post-show warehousing, please contact our Logistics Department at acheng@levyshow.com for details.

Advance receiving includes the following:

- receiving your material at the warehouse up to thirty days in advance of the move-in day
- delivering the shipment to your booth at the facility
- removing empty crates from your booth to a designated storage area
- returning your empty crates to your booth at the close of the show
- loading your crates onto your designated carrier at the close of the show

Please note that shipments are not brought back to the advance warehouse after the close of the show. Any shipments or furnishings that require delivery outside of the exhibit hall will incur labour charges

Please remove all old shipping labels and ensure that all freight destined for the advance warehouse is labeled with the following information:

e-Health27 Conference and Tradeshow
COMPANY NAME & BOOTH #
Aerostream c/o Levy Show Service Inc.
18391 McCartney Way
Richmond, BC. V6W 0A1

Shipments may be sent to the advance warehouse up to thirty days prior to the move-in day for the show. All shipments however, must be received at the warehouse a minimum of five business days in advance of the show move-in date. All shipments must be received at the advance warehouse between the hours of 9:00 am and 3:00 pm, Monday to Friday, no earlier than **April 13, 2027** and no later than **May 11, 2027.** Shipments received before or after these dates will be subject to the rate of $2.70 per pound (minimum 200lbs).

Shipments must include an official weight ticket or bill of lading.

ANY SHIPMENT(S) RECEIVED AT THE ADVANCE WAREHOUSE AFTER MAY 14, 2027 WILL INCUR A CHARGE OF $495.00 IN ADDITION TO LATE TO WAREHOUSE FEES IF A DEDICATED TRUCK IS REQUIRED TO RETRIEVE YOUR SHIPMENT.

PLEASE SEE NEXT PAGE FOR SHOW SITE SHIPPING INSTRUCTIONS...

LEVY SHOW SERVICE INC.

E-mail: operations@levyshow.com
150 - 11188 Featherstone Way
Richmond, BC V6W 1K9
Telephone: 604 277 1726
Fax: 604 277 1736

SHOW SITE RECEIVING INFORMATION & INSTRUCTIONS

SHOW SITE RECEIVING

For show site receiving, mail or fax the Material Handling Order Form & Invoice with pre-payment to LEVY SHOW SERVICE INC. Shipments sent collect **WILL NOT** be accepted.

The material handling services provided by LEVY SHOW SERVICE INC. end with the close of the show. It is the responsibility of the exhibitor to make appropriate arrangements with a carrier to pick up any shipments at the venue following the close of the show. Please make special note of the allotted move-out times and days, and confirm with your carrier that they are able to meet these allotted times.

Should you require post-show warehousing, please contact our Logistics Department at acheng@levyshow.com for details.

Show site receiving includes the following:

- receiving and signing for your shipment on your behalf
- delivering the shipment to your booth at the facility
- removing empty crates from your booth to a designated storage area
- returning your empty crates to your booth at the close of the show
- loading your crates onto your designated carrier at the close of the show

Please note that shipments are not brought back to the advance warehouse after the close of the show. Any shipments or furnishings that require delivery outside of the exhibit hall will incur labour charges

Please remove all old shipping labels and ensure that all freight destined for show site receiving is labeled with the following information:

e-Health27 Conference and Tradeshow
COMPANY NAME & BOOTH #
Vancouver Convention Centre – East
c/o Levy Show Service, Inc.
via East Truck Route (at the foot of Howe Street)
999 Canada Place
Vancouver, BC V6C 3C1

PLEASE NOTE THAT SHIPMENTS CANNOT BE RECEIVED AT THE VENUE PRIOR TO 1:00 PM ON MAY 15, 2027.

ALL SHIPMENTS MUST INCLUDE A CERTIFIED WEIGHT TICKET OR BILL OF LADING. IN THE EVENT THAT YOUR SHIPMENT(s) DOES NOT INCLUDE A CERTIFIED WEIGHT TICKET, IT WILL BE WEIGHED ON-SITE AND A SURCHARGE OF $0.25 PER POUND WILL BE APPLIED.

LIMITS OF LIABILITY

See Material Handling Terms & Conditions Sheet enclosed.

MATERIAL HANDLING

Acceptance of said terms and conditions will be constructed when any of the following conditions are met:

~ THE MATERIAL HANDLING ORDER FORM AND INVOICE IS SIGNED; OR
~ WHEN EXHIBITOR'S MATERIALS ARE DELIVERED TO LSS'S WAREHOUSE OR TO A SHOW/ EXPOSITION SITE FOR WHICH LEVY SHOW SERVICE INC. IS THE OFFICIAL SHOW CONTRACTORS; OR
~ WHEN AN ORDER FOR LABOUR AND/ OR RENTAL EQUIPMENT IS PLACED BY AN EXHIBITOR WITH LEVY SHOW SERVICE INC.

1. **DEFINITIONS.** "Levy Show Service Inc" ("LSS"), and any sub-contractors affiliated within the show.

2. **PACKAGING AND CRATES.** LSS shall not be responsible for damage to loose, uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or materials improperly packed. In addition, LSS shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crated and packaging should be of a design to adequately protect contents for handling by forklift and similar means.

3. **EMPTY CONTAINERS.** Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR or his representative. All previous labels must be removed or obliterated. LSS assumes no responsibility for: Error in the above procedures; Removal of containers with old empty labels & without LSS labels; or Improper information on empty labels. LSS WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHEN SAID ITEMS ARE IN EMPTY CONTAINER STORAGE.

4. **INBOUND SHIPMENT(S).** Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of EXHIBITOR or his representative, and during such time the materials will be left unattended. LSS WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER SAME HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE. LSS highly recommends the securing of security services from the Facility or Show Management. If any employee of LSS or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that LSS or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

5. **OUTBOUND SHIPMENT(S).** Consistent with trade show industry practices, there may be a lapse of time between the completions of packing and the actual pickup of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. LSS WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARENCE OF EXHIBITOR'S MATERIALS BEFORE SAME HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. LSS highly recommends the securing of security services from Facility or Show Management. All Material Handling Agreements submitted to LSS by EXHIBITOR will be checked at the time of pickup from booth and corrections will be made where discrepancies exist between the quantities of times listed by EXHIBITOR and the actual count of such items in the booth at the time of pickup. In order to expedite removal of materials from the show site, LSS shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be routed by LSS at show site. LSS assumes no liability as a result of such re-routing or handling.

6. **LSS'S RESPONSIBILITIES.** LSS shall be responsible only for those services which it directly provides. LSS assumes no responsibility for any persons, parties, or other contracting firms not under LSS's direct supervision and control. LSS shall not be responsible for loss, delay, or damage due to strike, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failure, explosion, acts of terrorism or war, other causes beyond LSS's reasonable control, nor for ordinary wear & tear in the handling of materials. LSS and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to LSS in time to obtain the proper equipment.

7. **INSURANCE.** It is understood that LSS is not an insurer. Insurance on exhibit materials, if any, shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide LSS with a release of subrogation to the extent of any insurance settlement received.

8. **CLAIM(S) FOR LOSS.** Claims for loss or damage must be submitted to LSS by the close of the show. No suit or action shall be brought against LSS or its subcontractors more than one year after the cause of action.
   - **A. PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between the EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment due to LSS for its services, as an offset against the amount of any alleged loss or damage.
   - **B. MAXIMUM RECOVERY.** If found damaged LSS's sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR's materials and EXHIBITOR's sole and exclusive remedy is limited to $.30 per pound article with a maximum liability of $50.00 per item, or $1,000.00 per shipment.

9. **JURISDICTION.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE PROVINCE OF BC WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN VANCOUVER, BC.

10. **INDEMNIFICATION.** EXHIBITOR agrees to indemnify, forever hold harmless and defend LSS, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liability, judgements, and expenses (including but not limited to reasonable attorney's fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of, or contributed to, by any of the following:
    - EXHIBITOR's negligent supervision of any labour secured through LSS, or the negligent supervision of such labour by any of EXHIBITOR's employees, agents, representative, customers, invitees and/or Exhibitor Appointed Contractor (EAC).
    - EXHIBITOR's negligence, willful misconduct, or deliberate act of EXHIBITOR's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractor (EAC) at the show or exposition to which this contract relates.
    - EXHIBITOR's violation of CANADIAN or Local ordinances or the violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.
    - EXHIBITOR's inclusion of illegal substances, hazardous materials or waste in any shipment placed with LSS and for the violation of the representations and warranties made regarding hazardous materials made on the front of this Agreement.

11. **MISCELLANEOUS. EXHIBITOR**, as a material part of the consideration LSS for material handling and transportation services, waives and releases all claims against LSS, its employees, agents, officers, and directors, with respect to all matters for which LSS has disclaimed liability pursuant to the provisions of this contract. The EXHIBITOR acknowledges that he or she has read this agreement, understands it and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or enforceability of any provision hereof shall not affect, modify, or impair the validity and enforceability of all provisions herein.

TERMS & CONDITIONS

LEVY SHOW SERVICE INC.

LEVY
SHOW SERVICE INC.

ADVANCE WAREHOUSE

TO: _____

(EXHIBITOR NAME)

BOOTH # _____

Aerostream
c/o Levy Show Service Inc.
18391 McCartney Way
Richmond, BC V6W 0A1

EVENT NAME:

e-Health27 Conference and Tradeshow

NO. ____ # of ____ PCS.

LEVY
SHOW SERVICE INC.

ADVANCE WAREHOUSE

TO: _____

(EXHIBITOR NAME)

BOOTH # _____

Aerostream
c/o Levy Show Service Inc.
18391 McCartney Way
Richmond, BC V6W 0A1

EVENT NAME:

e-Health27 Conference and Tradeshow

NO. ____ # of ____ PCS.

The above labels are provided for your convenience.
Place one on each piece shipped to the ADVANCE WAREHOUSE.
If more labels are needed, copies are acceptable.

LEVY
SHOW SERVICE INC.

SHOW SITE

TO: _____

(EXHIBITOR NAME)

BOOTH # _____

Vancouver Convention Centre - East
c/o Levy Show Service Inc.
via East Truck Route
(at the foot of Howe Street)
999 Canada Place
Vancouver, BC V6C 3C1

EVENT NAME:

e-Health27 Conference and Tradeshow

NO. ____ # of ____ PCS.

***PLEASE NOTE: The Vancouver Convention Centre - East loading docks can NOT accommodate any transport vehicles larger than a 5 ton truck. A pup or 53' trailer will not have access to the loading docks.

LEVY
SHOW SERVICE INC.

SHOW SITE

TO: _____

(EXHIBITOR NAME)

BOOTH # _____

Vancouver Convention Centre - East
c/o Levy Show Service Inc.
via East Truck Route
(at the foot of Howe Street)
999 Canada Place
Vancouver, BC V6C 3C1

EVENT NAME:

e-Health27 Conference and Tradeshow

NO. ____ # of ____ PCS.

**PLEASE NOTE: The Vancouver Convention Centre - East loading docks can NOT accommodate any transport vehicles larger than a 5 ton truck. A pup or 53' trailer will not have access to the loading docks.

The above labels are provided for your convenience.
Place one on each piece shipped to the ADVANCE WAREHOUSE.
If more labels are needed, copies are acceptable.

LEVY
SHOW SERVICE INC.

HEAD OFFICE
150 - 11188 Featherstone Way
Richmond, BC
Canada V6W 1K9
Fax: 604 277 1736
Telephone: 604 277 1726
Email: acheng@levyshow.com



EXHIBIT TRANSPORTATION

Levy Show Service Inc. has been appointed the official service contractor for the **e-Health27 Conference and Tradeshow.** Our experienced logistics staff will support you with your inbound and outbound shipping, post show warehousing and Customs clearance.

Here are some of the best reasons for acquiring Levy's Exhibit Transportation service:

- Seamless Service from pick up at your location and delivery right to your booth prior to exhibitor move-in
- One invoice listing all your show services ordered
- Paperwork completed for you including pre-printed shipping labels
- Limitless options for shipping, just ask!
- Our Levy Logistics team are friendly and experienced providing you with invaluable service 7 days a week
- Our Levy team are specialists in the meeting & events industry

Our goal is for your event to be a success.

Please call today 604 277 1726 or email acheng@levyshow.com

We look forward to hearing from you.

LEVY SHOW SERVICE INC.

E-mail: operations@levyshow.com
150 - 11188 Featherstone Way
Richmond, BC V6W 1K9
Telephone: 604 277 1726
Fax: 604 277 1736

e-Health27 Conference and Tradeshow
May 16 - 18, 2027
Vancouver Convention Centre - East
Vancouver, BC

LEVY LOGISTICS INFORMATION AND ORDER FORM

Please accept this form as your authority to provide Shipping and/or Customs Services.
We wish to use the following services:

☐ Shipping & Customs ☐ Shipping Only ☐ Customs Only ☐ Post Event Short Term Storage

SHIPPER INFORMATION

IF SHIPPING FROM ANOTHER SHOW PLEASE CONTACT US DIRECTLY

Company/Exhibitor	Booth #	Shipping from a show YES ☐ NO ☐	Booth #
Facility/Business Picking Up From	Contact Name	Show Name	
City	Address		Floor
Country	Pr/St	Postal Code	
Phone	Fax	E-Mail	

* **Tailgate PICK UP required?** ☐ YES ☐ NO **Loading Dock?** ☐ YES ☐ NO

PICK UP Details: Other: (ie: Residential, Inside P/U) _____

Date: _____ Time: _____

DESTINATION INFORMATION AFTER SHOW

IF SHIPPING TO ANOTHER SHOW PLEASE FILL IN THIS SECTION

Company/Exhibitor		Shipping to a show YES ☐ NO ☐	Booth #
Facility/Business Delivering To	Address / Floor	Show Name	
City	Pr/St Postal/Zip Code	Move-In Date	Move-In Times
Country	Contact	Show Contractor	Marshalling Yard YES ☐ NO ☐
Phone	Fax	I will be shipping to the Advanced Warehouse YES ☐ NO ☐	

* **Tailgate DELIVERY required?** ☐ YES ☐ NO **Loading Dock?** ☐ YES ☐ NO

DROP OFF Details: Other: (ie: Residential, Inside Delivery) _____

Date: _____ Time: _____

CUSTOMS INFORMATION

Customs Broker	Customs Broker contact	Customs Broker Phone	Customs paperwork attached ☐ YES ☐ NO

☐ **ONE WAY** ☐ **ROUND TRIP** ☐ **REGULAR GROUND** ☐ **EXPEDITED GROUND**

SHIPMENT INFORMATION

Description of Packages and Contents	# of pieces **Dimensions** **(L) X (W) X (H)**	Weight lbs

DO YOU REQUIRE CARGO INSURANCE? ☐ YES ☐ NO ___(intial)

You must check one of these boxes above and initial. NOTE: if the request for cargo insurance is not indicated and initialed, your shipment will not be insured. If you have checked Yes, please continue to next page.

LEVY SHOW SERVICE INC.

E-mail: operations@levyshow.com
150 - 11188 Featherstone Way
Richmond, BC V6W 1K9
Telephone: 604 277 1726
Fax: 604 277 1736

e-Health27 Conference and Tradeshow
May 16 - 18, 2027
Vancouver Convention Centre - East
Vancouver, BC

LEVY LOGISTICS CARGO INSURANCE

Exhibiting Company Name		**Booth #**
Contact Name	**Phone**	**Email**

How do you know your trade show materials will be protected?

Add cargo insurance to your shipment for peace of mind.

If you are requesting Cargo Insurance, please complete the following application:

For Shipment valued C$1000.00 and over deductible amount is C$500.00. For shipment valued under C$1000.00 deductible amount is C$250.00.

Trip	**Deductible**	**Coverage Limit (In CAD)**	**Rate ***	**Premium**
☐ Inbound: One Way shipping into the event ** Maximum Standard Limit C$50,000.00	C$500.00/C$250.00		.005	
☐ Outbound: One Way shipping out of the event ** Maximum Standard Limit C$50,000.00	C$500.00/C$250.00		.005	
CLAIMS: Report all claims to CNA Continental Casualty Company **Phone: 1-800-668-6100** Subject to the terms and conditions of Cargo Policy #819218		Premium Total (Minimum Premium C$50)		
		Administration Fee		**C$ 50.00**
		Total Payable		

** Maximum Limit is C$50,000.00.

Administrative Use	Cargo Policy Number 819218	Certificate Number:

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

TERMS AND CONDITIONS OF SERVICE
(Please Read Carefully)

All shipments to or from the Exhibitor will be handled by Levy Show Service Inc. "LEVY" and the RELEASEES on the following terms and conditions. No agent or employee of either party may alter or waive any of the following terms and conditions.

CHOOSING ROUTES AND AGENTS
LEVY and the RELEASEES shall have complete freedom in choosing the means, route and procedure to be followed in the handling, transportation and delivery of the goods. Advice by LEVY and the RELEASEES to an Exhibitor that a particular person or firm has been selected to render services as to the materials shall not be construed to mean that LEVY or the RELEASEES warrants or represents that such person or firm will render such services.

SERVICES RENDERED BY RELEASEES
LEVY is authorized to select RELEASEES as may be required to transport, store, deal with and deliver the goods, all of whom shall be considered agents of the Exhibitor. The goods may be entrusted to such parties subject to all conditions of this transportation document, and to all rules, regulations, requirements and conditions (including limitations of liability for loss, damage, expense or delay), whether printed, written or stamped, appearing in bills of lading, receipts or tariffs issued by such RELEASEES and others. LEVY undertakes only to use reasonable care in the selection of RELEASEES and others to whom it may entrust the goods for transportation, cartage, handling, delivery and/or storage or otherwise.

INDEMNIFICATION FOR SERVICES RENDERED BY RELEASEES
The Exhibitor agrees to indemnify and hold harmless the RELEASEES against any claim or legal action taken against the RELEASEES, including but not limited to: fines, penalties, liquidated damages and/or other money due arising from a shipment of materials of the Exhibitor assessed by any carrier, country, governmental agency or other person against the shipment because of the failure, or alleged failure, of the Exhibitor to comply with any laws, rulings, requirements of any country or governmental agency including but not limited to, increased duty, liquidated damage, penalty, fine or expense, together with reasonable expenses, including attorneys fees in connection with defending the claim or action and obtaining reimbursement from the Exhibitor, resulting from any act, inaccuracy or omission or any failure to make timely presentation even if not due to any negligence or fault of the Exhibitor. The confiscation or detention of any Exhibitor's materials by any country or governmental authority shall not affect or diminish the liability of Exhibitor to LEVY and the RELEASEES to pay all charges or other money due promptly on demand.

SHIPMENTS SUBJECT TO REWEIGH/REMEASUREMENT
Exhibitor shall provide weight and measurements for its shipments to LEVY or the RELEASEES as the case may be. Shipments are subject to reweighing and remeasurement by LEVY or the RELEASEES at their discretion. If dimensional weights apply under tariff rules, dimensions shall be shown as follows, Length x Width x Depth = Cubic Inches (or applicable unit measurement.) If the weight or measurements of the Exhibitor's materials as delivered are different from Exhibitors representations, or if pick-up or delivery time or location is changed by Exhibitor, LEVY and its RELEASEES reserve the right to refuse pick up or delivery or vary rates, charges and fees of shipment.

EXHIBITOR'S DUTY TO FURNISH AND WARRANT THE ACCURACY OF CUSTOMS INFORMATION
On an import or an export, at a reasonable time prior to the shipment or arrival of any Exhibitor materials to Customs, the Exhibitor shall furnish to LEVY in the proper language, form, and number, all invoices and documentation that may be useful and/or required by the laws and regulations of the countries of destination and entry. The Exhibitor shall be bound by and warrant the accuracy of all invoices, documents and information furnished to LEVY by the Exhibitor or its agents for export, import or other purposes. It is the Exhibitor's responsibility to know and comply with all classification, valuation, marketing and other Customs requirements, laws, regulations and rulings, enforced by any country or governmental agencies having jurisdiction over a shipment. Where a bond is required by a country or governmental agency to be given for the production of any document or the performance of any act, the Exhibitor shall be deemed bound by the terms of the bond notwithstanding the fact that the bond has been executed by LEVY and/or the RELEASEES as principal, it being understood that LEVY and the RELEASEES entered into such undertaking at the request and on behalf of the Exhibitor, and the Exhibitor shall indemnify and hold LEVY and the RELEASEES harmless for the consequences of any breach of the terms of the bond.

SERVICES RENDERED BY LEVY
When LEVY carries, stores or otherwise physically handles the Exhibitor's materials, including in the performance of any local pick up or delivery service, and loss, damage, destruction, disappearance, and/or theft occurs during such activity, LEVY assumes no liability, unless at the time of the loss, damage, destruction, disappearance and or theft of the Exhibitor's materials, LEVY had actual custody or control of the Exhibitor's materials and the damages alleged to have been suffered are proven to be caused by the gross negligence or wilful misconduct of LEVY, its officers or employees, in which event the limitation of liability set forth in paragraph 7 shall apply. It is specifically declared that LEVY shall not be responsible for loss damage, destruction, disappearance, and/or theft of the Exhibitor's materials after the materials have been delivered to the Exhibitor's booth, nor shall LEVY be responsible for loss, damage, destruction disappearance and/or theft before the materials are picked up from the Exhibitor's booth for reloading after the show. The condition, count and content of the materials found at the time of local pick up or delivery or in the booth at the time of the actual removal as determined by LEVY or the RELEASEES shall be final and binding and the right is reserved by LEVY and the RELEASEES to alter the Exhibitor's transportation documents to reflect the actual condition, count and contents of the Exhibitor's materials.

LIMITATION OF LIABILITY FOR SERVICES RENDERED BY LEVY
LEVY and the RELEASEES do not know of the quality, condition, contents and value of the goods stored except as declared and described on the face of this transportation document by the Exhibitor. LEVY does **NOT** insure goods described on this transportation document. Without limiting the generality of the foregoing it is specifically declared that: all goods are handled at the Exhibitor's risk of loss, damage or delay in delivery caused by or through the inaccuracies, obligations or absence of marks numbers, address or description, act of God, acts of terrorism, irresistible force, enemies of the Queen, civil or military authorities, insurrection, riot, strikes, picketing or any other labour trouble, water, stream, fire, frost, vermin, heating or corruption, deterioration, drainage, dampness, rust, decay, collapse of the building, inevitable accident, depreciation or perishing by elapse of time, changes in temperature, contact with odours from other goods, inherent defects, lack of any special care or precaution, injury to articles insufficiently protected or arising from the nature of the goods, loss in weight, insufficient cooperage, boxing, crating or packing ordinary wear and tear in handling, leakage, concealed damage or any cause beyond the control of LEVY or failure to detect any of the foregoing. All storage, handling fees and other applicable charges and costs must be paid by the Exhibitor on goods stored and lost or damaged as a result of the above causes. In connection with all shipments, the Exhibitor agrees that the legal liability of LEVY, shall be strictly limited to the lessor of **$50.00 CDN per item lost, stolen, damaged or destroyed** or **$500.00 CDN per shipment** whichever is less, unless the Exhibitor specifically requests a higher limit in writing and declares an excess in value, in which case LEVY may at its option, accept liability and assess an additional charge to costs of storage, handling charge or other applicable rate. LEVY shall not, in any event or under any circumstances, be liable for any claim of any type whatsoever with respect to the Exhibitor's materials unless the claim is presented in writing within a reasonable time, not exceeding **30 days** after the Exhibitor learns of, or, in the exercise of reasonable care, should have learned of the loss, damage or destruction of the Exhibitor's materials. It is specifically declared and the Exhibitor agrees that LEVY shall not

TERMS AND CONDITIONS OF SERVICE Con'td

be liable to any extent whatsoever for any actual, potential or assumed loss of business, loss of profit, loss of revenues or for any collateral costs which may result from any loss, damage, destruction, disappearance, theft and or delay in delivery to an Exhibitor's materials which may make it impossible or impractical to exhibit.

GENERAL LIEN ON ANY EXHIBITOR'S PROPERTY
LEVY shall have a general lien on any and all property, materials, and documents relating thereto, of the Exhibitor, in its possession, custody or control or en route, for all claims, for charges, expenses or advances incurred by LEVY in connection with any shipment of the Exhibitor and if such claim remains unsatisfied for thirty days (30) after demand for its payment is made, LEVY may sell at public auction or private sale, upon ten days written notice, sent by certified or registered mail with return receipt requested from Exhibitor, all the goods, wares and/or merchandise, or so much thereof as may be necessary to satisfy such lien, and apply the net proceeds of such sale to the payment of the amount due to LEVY. Any surplus from such sale shall be transmitted to the Exhibitor, and the Exhibitor shall be liable for any deficiency in that sale.

CONSTRUCTION OF TERMS AND VENUE
This agreement and any rights, duties and obligations as between the parties to this Agreement shall be governed by and interpreted solely in accordance with the law of the Province of British Columbia and no other jurisdiction. Any litigation involving the parties to this Agreement shall be brought solely within the Province of British Columbia and shall be within the exclusive jurisdiction of the Courts of the Province of British Columbia.

WARSAW CONVENTION
International air carriage is subject to the rules relating to liability established by the Convention for the Unification of Certain Rules relating to International carriage by Air signed at Warsaw October 12, 1929.

LANGUAGE
The parties confirm their express desire that this Agreement be drafted in the English language. Les parties par les présentes confirment leur volonté expresse que la présente convention soit rédigée en langue anglaise.

Cargo Insurance Coverage Information – Subject to the terms and conditions of Cargo Policy #819218

Transportation Floater Form – All Risks

Subject to: Replacement Cost, 100% Co-insurance , Locked Vehicle Warranty, Canadian Funds; Used or Damaged Goods subject to: Domestic Transportation Floater – "Named Perils" and settlement is subject to Actual Cash Value

Geographical Limits: Ports and/or places in Canada, USA, Europe and Asia. Excluding: Afghanistan, Angola, Cuba, Ethiopia, former Yugoslavia, former Soviet Union, Iran, Iraq, Lebanon, Nicaragua, Nigeria, Somalia, Uganda and any other country where their local legislation decrees insurance must be effected locally, unless otherwise shown on the declaration page of this policy or specially declared and accepted by the Insurers Underwriter prior to shipment.

Excluding: Jewellery, precious metals, bank notes, securities, works of art, valuable papers, dangerous goods, antiques, glass, fresh and frozen foods, tobacco, tobacco products, alcohol or alcoholic beverages, confectionery, asbestos tiles, furs, live animals, bulk commodities, perishable goods, microprocessor chips, cellular phones, computer parts and other similar items unless otherwise shown on the declaration page of this policy or specially declared and accepted by the Insurers Underwriter prior to shipment.

IMPORTANT NOTICE: As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning various risk characteristics. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided. It is agreed that the information contained herein shall be the basis of the contract. The above information is intended to be descriptive only all terms and conditions are subject to the actual policy wording (available on request).

CLAIMS AGAINST CARRIERS: It is strongly recommended that, when you receive cargo from the carrier in a damaged condition, NOTICE OF CLAIM be filed with the carrier in writing at the time of accepting the goods, or if the damage is not apparent, then within three days. This notice of claim may be (a) in the form of endorsement on the delivery receipts or (b) by letter. The notice in writing need not be given if joint survey is held AT TIME OF DELIVERY (i/e/ surveyor for carrier and consignee being present.) When the actual loss or damage is later determined from an examination of the Filing claims against the carrier:

1) DOES NOT affect the claim on your policy;
2) WILL protect any rights you have under the Bill of Lading
3) CAN reduce your premium, since good recoveries make for better claims experience

LEVY
SHOW SERVICE INC.

HEAD OFFICE
150 - 11188 Featherstone Way
Richmond, BC
Canada V6W 1K9
Fax: 604 277 1736
Telephone: 604 277 1726
Email: acheng@levyshow.com



CANADA CUSTOMS BROKERAGE

As the official contractor for the **e-Health27 Conference and Tradeshow** we understand that planning a successful event begins long before you step onto the show floor. International shipping can be daunting but we are here to help**.** We will facilitate all your customs clearance needs.

Here are some of the best reasons why Levy Logistics will provide you with peace of mind when it comes to customs clearance.

- Assistance with shipping and customs documentation by our experienced logistics specialists

- Streamlined integration with our shipping service

- Knowledgeable staff providing 24 hour / 7 day support for your event

- On-site customer service during move-in and move-out

Call us today 604 277 1726 or email acheng@levyshow.com and will get you started on the right track by helping you plan your international shipping stress free! We want your event to be a great success!

***for qualified shipments*

CANADA CUSTOMS

Help Aide Restore - Restaurer

Canada Border Services Agency | Agence des services frontaliers du Canada

CANADA CUSTOMS INVOICE
FACTURE DES DOUANES CANADIENNES

PROTECTED B when completed
PROTÉGÉ une fois rempli

Page of de

1. Vendor (name and address) - Vendeur (nom et adresse)

2. Date of direct shipment to Canada - Date d'expédition directe vers le Canada
yyyy/mm/dd

3. Other references (include purchaser's order No.)
Autres références (inclure le n° de commande de l'acheteur)

4. Consignee (name and address) - Destinataire (nom et adresse)

5. Purchaser's name and address (if other than consignee)
Nom et adresse de l'acheteur (s'il diffère du destinataire)

6. Country of transhipment - Pays de transbordement

7. Country of origin of goods
Pays d'origine des marchandises

IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12.
SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISEZ LEUR PROVENANCE EN 12.

8. Transportation: Give mode and place of direct shipment to Canada
Transport : Précisez mode et point d'expédition directe vers le Canada

9. Conditions of sale and terms of payment
(i.e. sale, consignment shipment, leased goods, etc.)
Conditions de vente et modalités de paiement
(p. ex. vente, expédition en consignation, location de marchandises, etc.)

10. Currency of settlement - Devises du paiement

11. Number of packages Nombre de colis	12. Specification of commodities (kind of packages, marks and numbers, general description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)	13. Quantity (state unit) Quantité (précisez l'unité)	Selling price - Prix de vente	
			14. Unit price Prix unitaire	15. Total

18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box ☐
Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des factures commerciales ci-attachées, cochez cette case
Commercial Invoice No. - N° de la facture commerciale ▶

16. Total weight - Poids total
Net | Gross - Brut

17. Invoice total
Total de la facture

19. Exporter's name and address (if other than vendor)
Nom et adresse de l'exportateur (s'il diffère du vendeur)

20. Originator (name and address) - Expéditeur d'origine (nom et adresse)

21. Agency ruling (if applicable) - Décision de l'Agence (s'il y a lieu)

22. If fields 23 to 25 are not applicable, check this box ☐
Si les zones 23 à 25 sont sans objet, cochez cette case

23. If included in field 17 indicate amount:
Si compris dans le total à la zone 17, précisez :

(i) Transportation charges, expenses and insurance from the place of direct shipment to Canada
Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada

(ii) Costs for construction, erection and assembly incurred after importation into Canada
Les coûts de construction, d'érection et d'assemblage après importation au Canada

(iii) Export packing
Le coût de l'emballage d'exportation

24. If not included in field 17 indicate amount:
Si non compris dans le total à la zone 17, précisez :

(i) Transportation charges, expenses and insurance to the place of direct shipment to Canada
Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada

(ii) Amounts for commissions other than buying commissions
Les commissions autres que celles versées pour l'achat

(iii) Export packing
Le coût de l'emballage d'exportation

25. Check (if applicable):
Cochez (s'il y a lieu) :

(i) Royalty payments or subsequent proceeds are paid or payable by the purchaser ☐
Des redevances ou produits ont été ou seront versés par l'acheteur

(ii) The purchaser has supplied goods or services for use in the production of these goods ☐
L'acheteur a fourni des marchandises ou des services pour la production de ces marchandises

Dans ce formulaire, toutes les expressions désignant des personnes visent à la fois les hommes et les femmes.

If you require more space, please attach another sheet. - Si vous avez besoin de plus d'espace, veuillez joindre une autre feuille.

Canada Border Services Agency | Agence des services frontaliers du Canada

CANADA CUSTOMS INVOICE
FACTURE DES DOUANES CANADIENNES

PROTECTED B when completed
PROTÉGÉ une fois rempli

Page 1 of de 1

1. Vendor (name and address) - Vendeur (nom et adresse)

ABC Company Ltd.
123 Foster St.
San Diego, CA
USA 123409

2. Date of direct shipment to Canada - Date d'expédition directe vers le Canada

2015/10/27

3. Other references (include purchaser's order No.)
Autres références (inclure le n° de commande de l'acheteur)

Show name

4. Consignee (name and address) - Destinataire (nom et adresse)

ABC Comp.(Your company name)
Show Name
c/o Levy Show
Facility Address
City, Province
Postal Code

5. Purchaser's name and address (if other than consignee)
Nom et adresse de l'acheteur (s'il diffère du destinataire)

Same.

6. Country of transhipment - Pays de transbordement

N/A

7. Country of origin of goods
Pays d'origine des marchandises

USA

IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12.
SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISEZ LEUR PROVENANCE EN 12.

8. Transportation: Give mode and place of direct shipment to Canada
Transport : Précisez mode et point d'expédition directe vers le Canada

Levy Show

9. Conditions of sale and terms of payment
(i.e. sale, consignment shipment, leased goods, etc.)
Conditions de vente et modalités de paiement
(p. ex. vente, expédition en consignation, location de marchandises, etc.)

Trade Show Goods Returning

10. Currency of settlement - Devises du paiement

USD

11. Number of packages Nombre de colis	12. Specification of commodities (kind of packages, marks and numbers, general description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)	13. Quantity (state unit) Quantité (précisez l'unité)	Selling price - Prix de vente	
			14. Unit price Prix unitaire	15. Total
5	Display Booth	1	5,000.00	5,000.00
	Advertising Brochures - give-aways	1000	0.10	100.00
	Plastic key chains - give-aways	50	0.50	25.00
	Computer	2	1,000.00	2,000.00
	Monitor	2	500.00	1,000.00

18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box ☐
Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des factures commerciales ci-attachées, cochez cette case
Commercial Invoice No. - N° de la facture commerciale ▶

16. Total weight - Poids total
Net
Gross - Brut: 300

17. Invoice total
Total de la facture: 8,125.00

19. Exporter's name and address (if other than vendor)
Nom et adresse de l'exportateur (s'il diffère du vendeur)

20. Originator (name and address) - Expéditeur d'origine (nom et adresse)

ABC Company Ltd.
123 Foster St.
San Diego, CA
USA 123409

21. Agency ruling (if applicable) - Décision de l'Agence (s'il y a lieu)

22. If fields 23 to 25 are not applicable, check this box ☑
Si les zones 23 à 25 sont sans objet, cochez cette case

23. If included in field 17 indicate amount:
Si compris dans le total à la zone 17, précisez :

(i) Transportation charges, expenses and insurance from the place of direct shipment to Canada
Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada

(ii) Costs for construction, erection and assembly incurred after importation into Canada
Les coûts de construction, d'érection et d'assemblage après importation au Canada

(iii) Export packing
Le coût de l'emballage d'exportation

24. If not included in field 17 indicate amount:
Si non compris dans le total à la zone 17, précisez :

(i) Transportation charges, expenses and insurance to the place of direct shipment to Canada
Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada

(ii) Amounts for commissions other than buying commissions
Les commissions autres que celles versées pour l'achat

(iii) Export packing
Le coût de l'emballage d'exportation

25. Check (if applicable):
Cochez (s'il y a lieu) :

(i) Royalty payments or subsequent proceeds are paid or payable by the purchaser
Des redevances ou produits ont été ou seront versés par l'acheteur ☐

(ii) The purchaser has supplied goods or services for use in the production of these goods
L'acheteur a fourni des marchandises ou des services pour la production de ces marchandises ☐

Dans ce formulaire, toutes les expressions désignant des personnes visent à la fois les hommes et les femmes.

CI1 (08/09)

If you require more space, please attach another sheet. - Si vous avez besoin de plus d'espace, veuillez joindre une autre feuille.

BSF189

EXAMPLE

e-Health27 Conference and Tradeshow

POST EVENT INFORMATION

Post Event Shipping with Levy Logistics
We offer outbound shipping, customs clearance, as well as local cartage services.

- Pre-arranged: Kindly complete the Logistics Information and Order Form provided in the exhibitor kit. Please start at section "Destination Information AFTER SHOW" and submit the completed form to acheng@levyshow.com.

- On Show Site: Please visit the Levy Customer Service Desk and complete a Material Handling Agreement (MHA). We will require delivery information to ensure your freight reaches its final destination.

Post Event Short Term Storage (long term storage available upon request)
Short term storage is available for all exhibitors. Our logistics team will arrange local cartage services from the event venue direct to our warehouse, at the exhibitor's expense.

- Pre-arranged: Please send an email to our Levy Logistics Department at acheng@levyshow.com requesting post event storage services.

- On Show Site: Please visit the Levy Customer Service Desk and complete a MHA.

- Post Event Storage Information:
  - Please allow a minimum of one business day for availability of freight at the Levy Warehouse
  - Levy will send an email to the contact person on file with release details (i.e. pick up date and time, warehouse address, etc.)
  - We will require your carrier information to arrange a proper warehouse release
  - The exhibitor is responsible for providing the carrier bill of lading or courier labels(s) prior to the release of shipment from our storage facility
  - The exhibitor is responsible for making all transportation arrangements once the shipment is released from the Levy Warehouse

Rescued Freight
All exhibitors must move out of **e-Health27 Conference and Tradeshow** as per the move-out schedule. Any materials left at the venue past the scheduled time will be considered ***RESCUED*** by Levy Logistics and forwarded to the Levy warehouse at the exhibitor's expense.

Charges
Material handling and shipping charges will be invoiced to the exhibitor directly. A completed Credit Card Authorization Form is required in order to process your post show shipping and storage requests.

Further Information
For more information please feel free to contact our Levy Logistics team at 604 277 1726 or by email at acheng@levyshow.com.